

Report of SOBLOC for YPM101, 2022 AGM

Amendments to By-Laws

Articles 1-22

- Change all occurrences of “Chief Electoral Officer” to “Chief Returning Officer”

Justification: This change was made last year, but not all occurrences of this word were changed.

- Change all occurrences of “Robert’s Rules of Order” to “Robert’s Rules of Order Newly Revised”

Justification: The new edition of this book is named “Robert’s Rules of Order Newly Revised”, thus we must remain up to date with the newest edition.

Article 6

- Change clause 3 to read:

“In the case of a conflict between governing documents, the precedence shall be the following, in descending order:

- a. Articles of Incorporation,
- b. By-Laws,
- c. Code of Conduct,
- d. Standing Orders,
- e. Canada Youth Parliament Act,
- f. Robert’s Rules of Order Newly Revised.”

Justification: This section was very difficult to read before, but is now organized as an ordered list, descending in priority order (high priority at the top, low priority at the bottom).

Article 7

- Change clause 2(c) to read: “the Director of Finance,”
- Change clause 2(d) to read: “the Vice-Chairperson, and”
- Change clause 5 to read:

“The board shall:

- a. call a minimum of two meetings of the Membership in any given year;
- b. prepare an annual budget no later than the AGM;
- c. share power of disbursement among Directors, providing that:
 - i. all cheques shall require the signature of two Directors, and
 - ii. no Director shall issue a cheque in their name.
- d. be conversant with the rules of parliamentary procedure employed by YPM Inc. and the Standing Orders; and
- e. ensure that consent is obtained prior to distribution of photos and videos of members.”

- Change clause 8 to read:

“The Director of Finance shall:

- a. present the annual budget at the AGM unless otherwise specified;
- b. ensure bills are paid in accordance with the approved budget in a timely manner;
- c. process all dues paid by Members;
- d. keep accurate accounts and file records of all financial transactions; and
- e. make quarterly financial statements to the Board.”

- Change clause 9 to read:

“The Vice-Chairperson shall:

- a. temporarily carry out the duties of the Chairperson if, for any reason, the Chairperson is unable to do so;
- b. keep an accurate list of Members; and
- c. ensure that an accurate record of the proceedings of all meetings is taken.”

- Insert a new clause 6 (before old clause 6), bumping all following clauses down, that reads:

“The board is empowered to:

- a. issue Orders-in-Council; and
- b. from time to time, create, amend and rescind administrative policy as the Board sees fit.”

Justification: Shift all clauses after clause 6 down by one to make room for newly inserted clause 6

Article 9

- Change clause 2 to read: “Each year, the Board, on the recommendation of the Chairperson, shall appoint an Honorary President.”
- Change clause 6 to read: “The Honorary President is limited to serving five consecutive one-year terms.”

Justification: This adds a limit to how long they can serve consecutively, however does not set a limit to the total number of years they can serve.

Article 11

- Change clause 2 to read: "Each year, the Board, on the recommendation of the Chairperson, shall appoint an Elder."
- Change clause 6 to read: "The Elder is limited to serving five consecutive one-year terms."

Justification: This adds a limit to how long they can serve consecutively, however does not set a limit to the total number of years they can serve.

Article 13

- Change clause 2(a) to read: "Calling such meetings for any specified purpose shall require the majority vote of the Board or a petition to the Board signed by 20% of the membership."

Justification: 30% is too high, therefore it is now lowered by 10% to become 20%.

- Change clause 4(a) to read: "Ten (10) Members at a General Meeting."
- Add clause 8(d), that reads: "Proxies shall not count towards quorum at membership meetings."
- Insert a new clause 10 (before old clause 10), bumping all following clauses down, that reads:

"The following shall be reflected in the meeting minutes:

- a. A list of members in attendance and whether Quorum was attained.
- b. A list of proxies received.
- c. A summary of actions taken during the meeting."

Article 15

- Change clause 6 to read: “The Speaker of the Senate shall act as Secretary.”
- Change clause 12(a) to read: “The question and answer period shall be a minimum of 10 minutes and a maximum of 20 minutes.”
- Add clause 12(a)(ii), that reads: “The CRO shall ensure that the length of the question period grants each candidate an equal number of responses.”
- Change clause 12(c)(i) to read: “The candidates, nominators, and seconders, are prohibited from asking any questions during the question and answer period for that position.”

Justification: Changed “mover” to “seconder” because “mover” is not a term used in this document.

- Change clause 16 to read: “At the discretion of each individual candidate, a candidate’s nominator or seconder may scrutinize the counting of the votes but is not permitted to touch the ballots or interfere with the counting process. The CRO shall inform the candidates of this right before the voting period begins and ask them whether they would like to exercise this right.”

Justification: The seconder should also be able to be a scrutineer, not just the nominator.

- Change clause 24(b) to read: “Notwithstanding Clauses (3.d.xiii-xiv) and (13), at the discretion of the Board and/or the CEO and depending on the method of electronic voting to be used, Voting for all positions may take place concurrently on a single ballot after the nomination for all positions, which shall be reflected as such in the agenda distributed to members.”
- Change clause 24(c) to read: “Notwithstanding Clause (12.c.ii), in lieu of paper notes, the CEO shall direct members to submit questions via a pre-determined electronic

method which shall be both text-based and allow the CEO to identify the member asking the question.”

Article 16

- Change clause 1(a) to read: “to be considered to be unfit to perform their duties,”
- Change clause 1(b) to read: “to have failed in performing their duties in a manner satisfactory to the Board, or”
- Add clause 1(c), that reads: “to have violated or willfully allowed another member to violate the Code of conduct in a serious and/or repeated manner, as determined by the Board.”
- Change clause 2(a) to read: “The Board shall introduce an impeachment motion, which must:”

Justification: Previously needed $\frac{2}{3}$ of board approval, which translates to approval of $\frac{1}{3}$ board members. This means all board members not being impeached must agree for impeachment to proceed. This is a very strict requirement and should be removed to improve ease of impeachment if needed.

- Change clause 2(a)(ii) to read: “call for an impeachment by-election at a location convenient to the Membership, at a date no less than two weeks and no more than four weeks from the date of the passing of the Impeachment Motion,”
- Change clause 2(a)(iii) to read: “name the Director whom the Board is recommending be impeached; and”
- Add clause 2(a)(iv), that reads: “include a reference to at least one valid reason for impeachment under Clause (1).”

- Add clause 2(b)(i), that reads: “Notwithstanding Clause (2b), In the event that a Director is recommended to be impeached as a result of a Code of Conduct violation under Clause (1c), They shall not be eligible to stand for election in the impeachment by-election.”
- Change clause 2(d) to read: “Any deviance from these stated impeachment proceedings must be approved by a two-thirds vote at the Impeachment Meeting.”

Justification: Requiring $\frac{2}{3}$ vote of all members is too much to expect. Changed to $\frac{2}{3}$ vote of all members PRESENT AT the impeachment meeting to be more realistic.

Article 17

- Change clause 4 to read:
 - “Responsibility acting as meeting chair shall fall to the Speaker of the Senate.
 - a. Should the Speaker of the Senate not be available to act as meeting chair, then a member of the Board shall preside.
 - b. If neither a member of the Board nor the Speaker of the Senate are available to act as meeting chair, then the Membership shall appoint a meeting chair at the meeting.
 - c. A member seeking election may not act as meeting Chair.”
- Change clause 2(b)(i) to read: “the right of all Members to proxy their vote to another Member through a signed notice,”
- Shift clause 2(b)(ii) to clause 2(b)(iii), that will read:
 - “the agenda to be followed at the By-Election Meeting, which shall list the following items:
 1. Calling of the meeting to order,

2. Declaration of proxies,
3. Statement by the Board explaining the reasons for the meeting,
4. Confirmation of Quorum
5. Motion to open nominations for the position of [title of vacant position],
6. Nominations for the position of [title of vacant position],
7. Motion to close nominations for the position of [title of vacant position],
8. Speeches from the nominators for the position of [title of vacant position],
9. Speeches from the nominees for the position of [title of vacant position],
10. Question Period for the position of [title of vacant position],
11. Voting for the position of [title of vacant position],
12. Motion to destroy the ballots,
13. Motion to Adjourn.”

Justification: Made some changes to be consistent with the election agenda in Article

15 clause 3(d) ⇒ Added “Confirmation of Quorum” to the list.

- Insert a new clause 2(b)(ii), that reads: “the By-Laws concerning the campaigning and nomination process; and”
- Add clause 9, that reads: “Following the election of new Director(s), the Membership shall be notified in writing of the names of the new Director(s) and the positions to which they have been elected no less than seven days following the By-Election Meeting.”
- Remove clause 6
- Insert a new clause 2 (before old clause 2), bumping all following clauses down, that reads: “Notwithstanding those exceptions provided for in this Article, all standard procedures for Election Meetings outlined under Article (15) shall also apply to By-Election Meetings.”

Justification: By-election should, for the most part, still follow normal election procedures.

Article 19

- Replace all instances of “AGM” with “general meeting”

Note: Be careful of grammar

- Change clause 6 to read: “Amendments approved at a general meeting shall come into effect immediately following the adjournment of the meeting.”

Justification: Changes made should not be effective immediately during the meeting, but rather after the meeting has adjourned.

- Change clause 8(a) to read: “Correction of errors in spelling, grammar, formatting, typography, or references to other places in the governing documents.”

Justification: The board should also be able to correct errors in references to other places in the governing documents since these are rather minor amendments that don't change the content in the clauses.

Article 20

- Change clause 2 to read:

“The term of an Ad Hoc Committee shall begin at the closing of the meeting at which it was struck and end when any of the following occurs:

- a. All business of the Committee is completed, as determined by the committee,
- b. A motion of the Board or a General Meeting is passed calling for the Committee to be disbanded; and

c. A date passes which was specified in the mandate of the Committee for it to disband.”

- Change clause 3 to read: “An Ad Hoc Committee can be struck by a majority vote of the Board, given the information listed in sub-clauses (1a) through (1c).”
- Change clause 4 to read: “Following its disbandment, an Ad Hoc Committee shall present its final report to the Board six weeks prior to each AGM.”
- Change clause 7(c)(iii) to read: “at least three members appointed by and from the Cabinet.”

Justification: These members are not elected, but rather appointed.

- Switch places for clause 2 and clause 3
- Insert new clause 4 (before old clause 4), bumping all following clauses down, that reads:

“While it is active, an Ad Hoc Committee shall present a report to the Board six weeks prior to each AGM.

a. The Board shall forward to the Membership both the Ad Hoc Committee’s report and the Board’s response thereto two weeks prior to the AGM.”

- Insert new clause 6 (before old clause 6), bumping all following clauses down, that reads: “In the case of vacancies on a committee, new members may be appointed through a motion of the Board or a General Meeting.”

Amendments to Standing Orders

Section IV: Meetings and Time Allocation

- Change clause 12 to read: “When Replies to the Speech from the Throne Address is called, those Members designated on the Order Paper as participants shall speak, and the overall debating time for the proceedings shall be a minimum of 20 minutes and shall not exceed 60 minutes.”
- Change clause 13 to read: “When the Orders of the Day for Second Reading of a Bill is called, time for debate on the motion shall be a minimum of 20 minutes and shall not exceed 60 minutes. Inclusive of the time for debate, the Member who moved the motion may speak for no longer than ten minutes, others may speak for no longer than three minutes, and the mover shall have a right of reply of no longer than five minutes.”
- Change clause 15 to read: “When the Orders of the Day for Concurrence and Third Reading of a Bill is called, time for debate on the motion shall be a minimum of 20 minutes and shall not exceed 60 minutes. Inclusive of the time for debate, the Member who moved the motion may speak for no longer than ten minutes, others may speak for no longer than three minutes, and the mover shall have a right of reply of no longer than five minutes.”
- Change clause 16 to read: “When the Orders of the Day for the reading of a Private Member’s Bill is called, time for debate on the motion shall be a minimum of 20 minutes and shall not exceed 60 minutes. Inclusive of the time for debate, the mover may speak for no longer than five minutes; any other Member may speak for no longer than three minutes; the mover shall have the right of the reply for no longer than five minutes.”

Amendments to Code of Conduct

Clause 1

- Change clause 1(a) to read: “Be respectful of all other people, their identities, their privacy and their property.”

Clause 4

- Change clause 4 to read:

“A participant in an event hosted by YPM Inc. shall be removed from said event and may have their membership in YPM inc. revoked, if they have been found by the Board to have committed any of the following behaviours:

- a. Acts of Violence;
- b. Sexual Harassment or Sexual Violence;
- c. Bullying or Harassment
- d. Discrimination for reasons including but not limited to race, ethnicity, nationality, gender, gender expression, sex, sexual orientation, ability, financial status, religion, or ideological beliefs;
- e. Slander or Libel; or
- f. Theft or vandalism of designated event grounds, personal property, and property of YPM inc.”

Justification: Not only members should be removed, but any participant should be removed if their behaviour is deemed unacceptable.

Clause 5

- Change clause 5 to read: "Members are expected to participate fully in YPM's activities during landmark events, including, but not limited to:"